



Advisory Group: NewAccess for Small Business

Advisory Group members will drive and influence NewAccess for Small Business activities based on the needs of the small business owner community.

The Advisory group members will include:

- Beyond Blue staff managing the project
- A number of external individuals with expert knowledge and experience across government, not-for-profits organisations, academic research and small business.
- Two community members with a small business owner background.

The NewAccess for Small Business Advisory Group will be responsible for:

- Providing insights into the small business sector and mental health landscape nationally.
- Advocating for the needs of the small business owner community, to ensure the New Access initiative is fit-for-purpose for this community.
- Bringing their understanding of the challenges of small business owners in accessing mental health support to influence the design, development, and implementation of this initiative.
- Advising the steering committee on key strategic and implementation issues.
- Facilitating and supporting the development of collaborative links with relevant community, industry, government, and research groups.

The Terms of Reference for the Advisory Committee will be fully considered at the first meeting.

Time commitment

The Advisory Group will meet fortnightly until the commencement of the service (expected early 2021), and monthly thereafter until June 2021. Some other things to note:

- Some out of session work may be required.
- Meetings will be scheduled for 60 minutes in duration, unless otherwise agreed by the Chair in consultation with members.
- Meeting will be scheduled by the secretariat and attended by videoconference.
- Each meeting agenda, meeting outcomes and actions (in the form of an Action register) and papers will be distributed electronically by the Secretariat at least three working days prior to the meeting.

Reimbursement for your time

If selected, you will be remunerated for your involvement. Rates are determined by the [Remuneration Tribunal at Determination](#) and include:

- Attendance at each meeting (sitting fees)
- Any reading required (non-sitting fees)
- Any travel costs (organised by Beyond Blue) to attend meetings.

Who are we looking for?

To be successful in the NewAccess for Small Business Advisory Group role, the community members will have the following attributes.

Essential

- Have experience as a small business owner.
- Have an understanding of the barriers and enablers of seeking and accessing mental health and wellbeing support among small business owners.
- Have the confidence and ability to bring their experience and opinions to the table in an advisory role.
- Be able to attend all meetings in person or via teleconference during business hours.
- Must complete all relevant reading provided before and after meetings.

Highly regarded

- Knowledge and/or experience that would enable them to provide guidance on when and how to involve community in the committee's work.
- Knowledge and/or experience in the service provision/commissioning.
- Have experience bringing a community member perspective to strategic discussions on a similar committee/advisory role.

If you have any questions about this role, please contact the Blue Voices team on 03 9810 6100 or bluevoices@beyondblue.org.au.